



## DIRECT DEPOSIT

### DIRECT DEPOSIT APPLICATION

#### PAYROLL CHECKS

1. Take this completed application form to your employer's payroll department.
2. Include a voided check so your employer can confirm your account and routing/transit numbers.
3. And that's it! Your employer does the rest!

\_\_\_\_\_  
Customer Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

**Please have my payroll check automatically deposited into the following account:**    *Checking*     *or*    *Savings*

\_\_\_\_\_  
Account Number

**031315544**

\_\_\_\_\_  
Bank's Routing Number

I authorize \_\_\_\_\_

***Name of Business***

*and Susquehanna Community Bank to automatically deposit my payroll check into my account listed above. (This includes authorization to correct any entries made in error.) This authorization will remain in effect until I give written notice to cancel it.*

\_\_\_\_\_  
Customer Signature

\_\_\_\_\_  
Date

#### ***WHY SELECT DIRECT DEPOSIT?***

**It's convenient and it saves time.**

- Your check is automatically deposited into your account.
- It eliminates a trip to the bank.
- Your money is available in your account on payday.

**It's safe and secure.**

- No more lost or misplaced checks.
- Confirm your deposit in three ways:
  - Online Banking
  - Mobile Banking
  - Text Alerts

Susquehanna Community Bank  
940 High Street  
West Milton, PA 17886  
(570) 568-6851  
scb.bank

**ATTACH VOIDED CHECK**